



## CONTINUING EDUCATION COURSE APPROVAL

<b>Section 1: Identifying Information</b>			
Company/Organization Name:			
Contact Name:			
Address:	City:	State:	Zip:
Phone Number:		Contact Email:	
<b>Section 2: Provider Type</b>			
<input type="checkbox"/> Private Business <input type="checkbox"/> School/College/University <input type="checkbox"/> Association <input type="checkbox"/> Government Agency			
<b>Section 3: Mission</b>			
Please provide a statement that describes the mission and purpose of your organization. Include experience and/or credentials that qualify you or your company to provide continuing education for contractors.			
<b>Section 4: Experience</b>			
Please provide a statement describing the area of specialty and prior teaching experience of the provider. Include experience and/or credentials that qualify the instructor to provide continuing education to contractors.			
<b>Section 5: Course Description</b>			
Course Title: (Attach Syllabus)		Hours Requested for CEUs:	
Please provide a statement that describes the course being offered: (Use attachments if necessary)			
Please identify resource material including multimedia, power point or other instructional aids:			

Section 5: Training Delivery/Facility	
Method of Instruction:	
<input type="checkbox"/> Instructor Led	<input type="checkbox"/> Online Training
If Live (instructor) training, is facility located at the business address listed on this application? <input type="checkbox"/> Yes <input type="checkbox"/> No	If online training, is program equipped to verify attendee's participation? <input type="checkbox"/> Yes <input type="checkbox"/> No
Address of facility where training will be conducted if different from address listed above in Section 1:	Is training facility ADA compliant? <input type="checkbox"/> Yes <input type="checkbox"/> No If No, facility is unacceptable and will not be approved.

\*Applications must be renewed each year.

LSLBC Use Only
Application is <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Requires Additional Information
Comments: